

TABLE OF CONTENTS

PART A	SPECIFIC INSTRUCTIONS	1
PART B	GUIDELINES TO ACCESS TO THE INTEGRATED SUBMISSION PLATFORM (ISP)	2
PART C	FILE NAMING SPECIFICATIONS	4
PART D	USER MANUAL	5

PART A SPECIFIC INSTRUCTIONS

- 1.1 The D-SIB completed reporting template (Appendix 4a) must be submitted to the Bank via the Integrated Submission Platform (ISP) at <https://statsmart.bnm.gov.my/statsmart/> in accordance to guidance provided in parts B, C and D.

PART B GUIDELINES TO ACCESS TO THE INTEGRATED SUBMISSION PLATFORM (ISP)

No.	Activity	By whom	Date
1.	<p>(i) Connect to the BNM Production environment (via internet) to access STATsmart Portal. https://statsmart.bnm.gov.my/statsmart</p> <p>(ii) For new Reporting Entity (RE) Submitter and RE Approver, please register via STATsmart Portal. Please be guided by Sections 3.0 of the Integrated Statistical System (ISS) User Manual on STATsmart for Reporting Entities (July 2018) hereafter User Manual.</p> <p>(iii) For first time login, RE Submitter and RE Approver are required to change the password immediately to activate the account after the registration is approved by RE Security Administrator (SA).</p>	RE Submitter & RE Approver	From 7 February 2020
2.	<p>The appointed RE SA will be responsible to approve the registration of the new RE Submitter and RE Approver. Please be guided by Sections 4.0 of the User Manual.</p>	RE Security Administrator (SA)	Upon registration of new RE Submitter & RE Approver
3.	<p>Once the RE Submitter and RE Approver have been registered and activated in the STATsmart Portal, the appointed RE SA is required to login into the (ISP) via the 'Support' tab in STATsmart Portal to perform User Role Maintenance i.e. to assign RE Submitter and RE Approver to the relevant Submission Obligations as follows:</p> <p>Subject Area: Financial Statistics Sub-Subject Area: Industry Specific Reporting Submission Form Template: DSIB Submission Obligation Name: ASWP_DOMESTIC_SYSTEMICALLY IMPORTANT BANKS</p>	RE Security Administrator (SA)	From 1 March 2020 until 31 March 2020

	Please be guided by Section 9.1.4 of the User Manual .		
4.	RE Submitter and RE Approver may then proceed with submission process accordingly. Please be guided by Section 9.1.10 of the User Manual .	RE Submitter & RE Approver	By 31 March 2020

PART C FILE NAMING SPECIFICATIONS

- 1.1 A RE shall name their D-SIB report in accordance with the following naming conventions:

Component	Data Type	Possible Values
Data Header	CHAR(4)	[DSIB] Domestic Systemically Important Banks
FI Type	NUMERIC(2)	[02] Licensed bank [03] Licensed Islamic bank [12] Licensed investment bank [33] Prescribed development financial institution [50] Financial holding companies
FI ID	NUMERIC(2)	01 to 99
Data Type	CHAR(4)	[ISRP] <u>Industry Specific Reporting</u>
Reporting Date	DATE	[31122019] DDMMYYYY
Reporting Frequency	CHAR(1)	[A] Annually <i>Example: Reporting date from 1 January 2019 to 31 December 2019</i>
Form Version	CHAR(4)	[V1.0] VX.X <i>Form version of Reporting Template as issued by BNM</i>
Extension		.xlsx

1.2 Below are examples of the file naming conventions for D-SIB report to be submitted to the Bank:

(a) **Commercial Banks**

DSIB_0217ISRP31122019A_V1.0.xlsx

Domestic Systemically Important Banks (D-SIB) report for reporting date 1 January 2019 to 31 December 2019 from CITIBANK BERHAD on annual basis (format version 1.0).

(b) **Islamic Banks**

DSIB_0340ISRP31122019A_V1.0.xlsx

Domestic Systemically Important Banks (D-SIB) report for reporting date 1 January 2019 to 31 December 2019 from BANK ISLAM MALAYSIA BERHAD on annual basis (format version 1.0).

(c) **Investment Banks**

DSIB_1215ISRP31122019A_V1.0.xlsx

Domestic Systemically Important Banks (D-SIB) report for reporting date 1 January 2019 to 31 December 2019 from KAF INVESTMENT BANK BERHAD on annual basis (format version 1.0).

(d) **Development Financial Institution**

DSIB_3311ISRP31122019A_V1.0.xlsx

Domestic Systemically Important Banks (D-SIB) report for reporting date 1 January 2019 to 31 December 2019 from BANK KERJASAMA RAKYAT MALAYSIA BERHAD on annual basis (format version 1.0).

(e) **Financial Holding Companies**

DSIB_5006ISRP31122019A_V1.0.xlsx

Domestic Systemically Important Banks (D-SIB) report for reporting date 1 January 2019 to 31 December 2019 from HONG LEONG FINANCIAL GROUP BERHAD on annual basis (format version 1.0).

PART D USER MANUAL

Note: Click on the icon to access the user manual

