



BANK NEGARA MALAYSIA
CENTRAL BANK OF MALAYSIA

Revised BNM/APP and BNM/DIR Application Forms and Statutory Declaration Form

Issued on: 23 October 2013

BNM/RH/CIR 010-3	<ul style="list-style-type: none"> • Financial Conglomerates Supervision Department • Banking Supervision Department • Insurance and Takaful Supervision Department 	Revised BNM/APP and BNM/DIR Application Forms for the Appointment/ Re-appointment of Chairman, Director and Chief Executive Officer and Revised Statutory Declaration Form
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1. OBJECTIVE

- 1.1 This document is to inform all licensed persons and financial holding companies to use the revised application forms and statutory declaration form with respect to the appointment/re-appointment of Chairman, Director and Chief Executive Officer, for submission to Bank Negara Malaysia.
- 1.2 This document shall be read together with:
- (i) the Guidelines on Corporate Governance for Licensed Institutions;
 - (ii) the Guidelines on Corporate Governance for Licensed Islamic Banks;
 - (iii) the Guidelines on Minimum Standards for Prudential Management of Insurers;
 - (iv) the Guidelines on Directorship for Takaful Operators; and
 - (v) the Fit and Proper Criteria.

2. APPLICABILITY

- 2.1 This document is applicable to all licensed person and financial holding company under the Financial Services Act 2013 (FSA) and the Islamic Financial Services Act 2013 (IFSA).

3. EFFECTIVE DATE / IMPLEMENTATION DATE

- 3.1 The effective date of this document is on 23 October 2013.

4. LEGAL PROVISION

- 4.1 This document is issued pursuant to Section 54(3) of the FSA and Section 63(3) of the IFSA.

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5. DIRECTIVES / INSTRUCTIONS

- 5.1 All licensed persons and financial holding companies are required to use the revised forms¹ that can be downloaded from the **Preface**, with respect to the application for appointment and re-appointment of Chairman, Director and Chief Executive Officer. To expedite the process, institutions and candidates are required to ensure that the information submission to Bank Negara Malaysia is complete. Any application with incomplete information will not be processed and will be returned to the institution.
- 5.2 For submission of on-line application, an enhancement will be made to the on-line application, which is currently accessible through the “*Applications and Notifications*” tab in the FI@KijangNet portal and institutions will be informed in due course.

¹ For licensed insurers and takaful operators, Form BNM/JP3/APP1 is replaced by Form BNM/APP and Form BNM/JP3/APP2 is replaced by Form BNM/DIR.